

MEETING MINUTES
DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1
&
DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Denton County Emergency Services District No. 1 and Denton County Emergency Services No. 2 held a public meeting on Thursday, April 16, 2026 at 5:30 p.m. at Station 511 located at 511 Gibbons South, Argyle, Texas 76226.

The Districts considered and acted upon the following matters:

1. ESD 1 Board President Rettig called the meeting to order at 5:32pm and conducted roll call. Quorum established – all present.

ESD 2 Board President Grubb called the meeting to order at 5:33pm and conducted roll call. Quorum established – Commissioner Funderburg absent.

2. Invocation and Pledge by Presidents Rettig and Grubb.
3. No public comment received.
4. Commissioner Harwell motioned to approve ESD 1 Consent Agenda as presented; 2nd by Commissioner Pape.

Vote: Unanimous

Commissioner Welsh motioned to approve ESD 2 Consent Agenda as presented; 2nd by Commissioner Kirby.

Vote: Unanimous

- a. Approval of minutes of Denton County ESD No. 1 prior meetings
 - i. Regular Meeting Minutes – March 19, 2026
 - b. Approval of minutes of Denton County ESD No. 2 prior meetings
 - i. Regular Meeting Minutes - March 19, 2026
 - c. Financial and bookkeeping matters, including financial reports and the following action items:
 - i. Payment of Denton County ESD No. 1 bills
 - ii. Denton County ESD No. 1 payroll disbursements
 - iii. Payment of Denton County ESD No. 2 bills
5. Non-Consent Agenda:
 - a. Items removed from the Consent Agenda – none.
6. To receive the Fire Chief's Report.
7. Denton County ESD 1: Reviewed and discussed two (2) FY26 mid-year addition-to-base (ATB) budget requests to include job descriptions and classifications for each request. Commissioner Mashburn motioned to approve job descriptions and classifications to include Step 1 and 2 for pay and to remove vehicle for the current posting (to be reconsidered at a

later date); 2nd by President Rettig.

Vote: Unanimous

8. Denton County ESD 1: Reviewed and discussed the one (1) year representation agreement with Newland Real Estate. Commissioner Mashburn motioned to approve a six month extension of contract with no cancellation during that period; after six months, any renewal has a 30-day out clause and a 60-day protection period; 2nd by Commissioner Pape.
Vote: Unanimous
9. Received a report from Martinez Architects and take action on District construction matters, including the approval of any pay applications or change orders for the District's modular fire station project with Crossland Construction Company and EMB. Item moved to executive session.
10. Denton County ESD 1: Reviewed and discussed invoice payment on the customs tariffs to C & H Logistics, Inc. for the six (6) remaining fire station modules being shipped by Extreme Modular Buildings (EMB). Commissioner Pape motioned to approve as presented; 2nd by Commissioner Harwell.
Vote: Unanimous
11. Denton County ESD 1: To review, discuss, and take action regarding any payments owed to Extreme Modular Buildings (EMB) – moved to executive session.
12. Denton County ESD 1: Received and discussed Town of Roanoke invoice for payment regarding the interlocal agreement for emergency services provided by Roanoke FD from October 2025 through April 2026. Commissioner Harwell motioned to approve as presented; 2nd by Commissioner Pape.
Vote: Unanimous
13. Denton County ESD 1: Received and discussed the Town of Roanoke interlocal agreement extension through the end of June 2026 for emergency services provided by Roanoke FD. Commissioner Harwell motioned to approve as presented; 2nd by Commissioner Pape.
Vote: Unanimous
14. Denton County ESD 1: Received and discussed granting exemptions relative to the District's property tax levy. Commissioner Merrill motioned to approve Order; 2nd by Commissioner Pape.
Vote: Unanimous
15. Denton County ESD 2: Received and discussed granting exemptions relative to the District's property tax levy. Commissioner Welsh motioned to approve Order; 2nd by Commissioner Merrill.
Vote: Unanimous
16. Denton County ESD 1: Received and discussed setting monthly board meeting date. President Rettig motioned to set monthly meeting date as 2nd Thursdays beginning in May; 2nd by Commissioner Pape.
Vote: Unanimous
17. Denton County ESD 2: Received and discussed setting monthly board meeting date. Commissioner Kirby motioned to set monthly meeting date as 2nd Thursdays beginning in

May; 2nd by Commissioner Welsh.

Vote: Unanimous

18. Denton County ESD 1: Reviewed and discussed setting the dates for the FY27 budget calendar as part of the FY27 budget kick-up presentation. Commissioner Harwell approved as presented; 2nd by Commissioner Rettig.
Vote: Unanimous
19. Denton County ESD 2: Reviewed and discussed setting the dates for the FY27 budget calendar as part of the FY27 budget kick-up presentation. Commissioner Welsh motioned to approve as presented; 2nd by Commissioner Kirby.
Vote: Unanimous
20. Denton County ESD 1: Reviewed and discussed updating the Capital Replacement Guideline and the Capital Asset Replacement Schedule as part of the FY27 budget kick-off presentation. Commissioner Pape motioned to approve as presented; 2nd by Commissioner Mashburn.
Vote: Unanimous
21. Denton County ESD 2: Reviewed and discussed updating the Capital Replacement Guideline and the Capital Asset Replacement Schedule as part of the FY27 budget kick-off presentation. Commissioner Welsh motioned to approve as presented; 2nd by Commissioner Kirby.
Vote: Unanimous
22. Received Presidents' Reports – no action taken.
 - a. Denton County ESD 1
 - b. Denton County ESD 2
23. Received Vice Presidents' Reports – no action taken.
 - a. Denton County ESD No.1 Call Reports, including:
 - i. Denton County ESD 1 from Chief Miller
 - ii. Roanoke FD - absent
 - iii. Justin Community Volunteer FD - absent
 - b. Denton County ESD 2 from Chief Miller
24. Received Treasurers' Report – no action taken.
 - a. Denton County ESD 1
 - i. Reviewed and discussed March 2026 Budget Report.
 - b. Denton County ESD 2
 - i. Reviewed and discuss March 2026 Budget Report.
25. Received Assistant Treasurers' Reports – no action taken.
 - a. Denton County ESD 1
 - b. Denton County ESD 2
26. No Secretaries' Reports given.
 - a. Denton County ESD 1
 - b. Denton County ESD 2

27. Received Communications Report from Megan Reynolds Director of Community Outreach and Public Relations.
28. The Boards of Denton County ESD No. 1 and 2 convened into Closed Session at 7:54pm to meet To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters, Government Code §551.074 to discuss District personnel matters, and Government Code §551.071 to consult with legal counsel.

Commissioner Pape motioned to approve the authorization of shipping payment up to \$450,000 to change order (Agenda Item 9); 2nd by Commissioner Merrill.

Vote: Unanimous

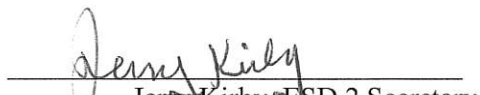
29. The Boards reconvened into Open Session at 9:11pm.
30. Commissioner updates and announcements – none
31. To discuss any items which need to be on the agenda for subsequent District meetings – none.
32. President Rettig adjourned Denton County ESD 1 at 9:12pm.
President Grubb adjourned Denton County ESD 2 at 9:12pm.

PASSED AND APPROVED BY THE DENTON COUNTY ESD No. 1 AND DENTON COUNTY ESD No. 2 ON THIS 14th DAY OF May, 2026.



David Rettig, ESD 1 President

Jeffrey Grubb, ESD 2 President

Jared Harwell, ESD 1 Secretary

Jerry Kirby, ESD 2 Secretary