

MEETING MINUTES
DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1
&
DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2

Denton County Emergency Services District No. 1 and Denton County Emergency Services No. 2 held a public meeting on Thursday, February 12, 2026 at 5:30 p.m. at Station 511 located at 511 Gibbons South, Argyle, Texas 76226.

The Districts considered and acted upon the following matters:

1. ESD 1: Commissioner Mashburn called meeting to order at 5:30pm.
ESD 2: Commissioner Welsh called meeting to order at 5:30pm.
Megan Reynolds conducted roll call and established quorum. President Rettig arrived at 5:33pm. President Grubb absent.
2. Invocation and Pledge by Chief Vaughan and Commissioner Welsh.
3. ESD 1: Swear-In and Oaths for Reappointed Commissioners Pape and Harwell.
4. ESD 2: Swear-In and Oaths for Reappointed Commissioners Kirby and Welsh.
5. ESD 1: Election of Officers. Commissioner Pape motioned to keep Officers in current role; 2nd by Commissioner Merrill.
President – David Rettig
Vice President – Keith Mashburn
Treasurer - Richard Merrill
Assistant Treasurer - Mark Pape
Secretary - Jared Harwell
Vote: Unanimous
6. ESD 2: Election of Officers. Commissioner Kirby motioned to keep Officers in current role; 2nd by Commissioner Funderburg.
2nd by Commissioner Merrill.
President – Jeffrey Grubb
Vice President - Donna Welsh
Treasurer - Richard Merrill
Assistant Treasurer – Scott Funderburg
Secretary – Jerry Kirby
Vote: Unanimous
7. Public Comment: Kirk Riggs, Town Manager from the Town of Bartonville, offered his thanks for the District's partnership with Bartonville Police Department.
8. Consent Agenda:
 - a. Approve minutes of Denton County ESD No. 1 prior meetings
 - i. Regular Meeting Minutes - January 15, 2026

- b. Approve minutes of Denton County ESD No. 2 prior meetings
 - i. Regular Meeting Minutes - January 15, 2026
- c. Financial and bookkeeping matters, including financial reports and the following action items:
 - i. Payment of Denton County ESD No. 1 bills
 - ii. Denton County ESD No. 1 payroll disbursements
 - iii. Payment of Denton County ESD No. 2 bills

ESD 1: Commissioner Harwell motioned to approve as presented; 2nd by Commissioner Pape.

Vote: Unanimous

ESD 2: Commissioner Kirby motioned to approve as presented; 2nd by Commissioner Funderburg.

Vote: Unanimous

9. Non-Consent Agenda:

- a. Items removed from the Consent Agenda – none.

10. Received the Fire Chief's Report from Chief Vaughan.

11. Received a report from Martinez Architects on District construction matters, including the approval of any pay applications or change orders for the District's modular fire station project with Crossland Construction Company and EMB. No action taken.

12. Denton County ESD 1: Received and discussed two vehicle purchases budgeted for FY26. Commissioner Pape motioned to approve as presented; 2nd by Commissioner Harwell.

Vote: Unanimous

13. Denton County ESD 1: Consideration on a Resolution regarding safety and improvements at Union Pacific railroad crossings within the District. No action taken.

14. Denton County ESD 2: Consideration on a Resolution regarding safety and improvements at Union Pacific railroad crossings within the District. No action taken.

15. Reviewed and discussed ESD related topics at the 2026 SAFE-D conference. No action taken.

16. Reviewed and discussed submittals received from the District Commissioners seeking reimbursement and/or compensation as permitted by Texas Health & Safety Code §775.038 (a-1).

ESD 1: President Rettig motioned to approve as presented; 2nd by Commissioner Harwell.

Vote: Unanimous

ESD 2: Commissioner Kirby motioned to approve as presented; 2nd by Commissioner Funderburg.

Vote: Unanimous

17. Received Presidents' Reports.
 - a. Denton County ESD 1
 - b. Denton County ESD 2

18. Received Vice Presidents' Reports:
 - a. Denton County ESD No.1 Call Reports, including:
 - i. Denton County ESD 1 – Chief Miller
 - ii. Roanoke FD – Captain Boles
 - iii. Justin Community Volunteer FD - absent
 - b. Denton County ESD 2

19. Received Treasurers' Report:
 - a. Denton County ESD 1
 - i. Reviewed and Discussed Monthly Budget Report
 - ii. Discussed need to add additional staff
 - iii. Discussed auditor's request for Fraud and Related Party questionnaire to be completed by all Commissioners
 - b. Denton County ESD 2
 - i. Reviewed and Discussed Monthly Budget Report
 - ii. Discussed auditor's request for Fraud and Related Party questionnaire to be completed by all Commissioners

20. Received Assistant Treasurers' Reports:
 - a. Denton County ESD 1
 - b. Denton County ESD 2

21. Received Secretaries' Reports:
 - a. Denton County ESD 1
 - b. Denton County ESD 2

22. Received Communications Report from Megan Reynolds Director of Community Outreach and Public Relations.

23. The Boards of Denton County ESD No. 1 and 2 convened into Closed Session at 7:50pm to meet pursuant to Code §551.071 to consult with legal counsel.

The Boards reconvened into Open Session at 8:02pm. No action taken.

24. Commissioner updates and announcements – none.

25. Discussion of items which need to be on the agenda for subsequent District meetings including the 2025 Annual Report, Staffing Plan, and land opportunities.

26. ESD 1 and 2 adjourned at 8:04pm.

PASSED AND APPROVED BY DENTON COUNTY ESD No. 1 AND DENTON COUNTY ESD No. 2 ON THIS 19th DAY OF MARCH, 2026.



David Rettig, ESD 1 President



Jeffrey Grubb, ESD 2 President



Jared Harwell, ESD 1 Secretary



Jerry Kirby, ESD 2 Secretary